

# FILING FOR CALIFORNIA UNEMPLOYMENT INSURANCE (UI):

HOW TO DETERMINE YOUR  
LOCAL 695 JOB TITLE/CLASSIFICATION  
ON THE ONLINE APPLICATION



**Step-by-Step Guide**

# VISIT THE **EMPLOYMENT DEVELOPMENT DEPARTMENT (EDD)** WEBSITE

[https://edd.ca.gov/Unemployment/UI\\_Online.htm](https://edd.ca.gov/Unemployment/UI_Online.htm)



# EDD/UNEMPLOYMENT ONLINE APPLICATION: FIRST STEPS


- 
1. Login/Register
  2. Start Application
  3. Complete "General Information" Section
  4. Complete "Last Employer Information" Section





# AFTER FILLING OUT “GENERAL INFORMATION” AND “LAST EMPLOYER INFORMATION”, COMPLETE “EMPLOYMENT HISTORY” SECTION.


**\*Motion Picture Industry Members:**  
For the purpose of Unemployment Insurance, the Payroll Companies are considered the Employers.





 California  
Employment Development Department


 Employment Information


 General Information

 Last Employer Information

 **Employment History**

 Additional Information

 Summary

 Confirmation

Provide your employment information for the last 18 months.

If you worked for a temporary agency, a labor contractor, an agent for actors, or an employer where wages are reported under a corporate name, your wages may have been reported under that employer or payroll company. If necessary, refer to your check stub(s) or W-2(s) to obtain the name(s) of your employer.

**NOTE:** Failure to report **all** employers, periods of employment, and total wages may result in your benefits being delayed or denied. Provide as much accurate information as possible for each employer.

\*Indicates required field

**Last Employer**

You previously provided INTERNATIONAL ALLIANCE OF THEATRICAL STA as your last employer. If you worked for INTERNATIONAL ALLIANCE OF THEATRICAL STA from 07/01/2018 to 09/30/2019, add additional information below.

**Update Employment Information**

Select Yes to all the employers you worked for during 07/01/2018 to 09/30/2019.

For every employer you worked for select Update or Modify to provide additional information.

ON THE EMPLOYMENT HISTORY PAGE, SCROLL DOWN TO SECTION LABELED “EMPLOYMENT HISTORY” AND THEN SELECT “PRIVATE EMPLOYER” FOR QUESTION 2b.

### Employment History

1. \*From 07/01/2018 to 09/30/2019, did you work for any other employers not listed above? ☐ Yes ☐ No

2. \*From 07/01/2018 to today, which employer did you work for the longest?

2a. How long did you work for that employer?

Years:

Months:

2b. Select the industry that best describes this employer.

-Select One-

-Select One-

Private Employer

City/County/School District/Special District

State Agency

Federal Agency

2c. What type of business did that employer operate? (For example: retail furniture sales, legal services, software manufacturing, road construction, etc.)

2d. What kind of work did you do for that employer?

Previous

Save as Draft

Cancel

Next



# YOU THEN WILL SELECT “ADD BUSINESS TYPE”

### Employment History

1. \*From 07/01/2018 to 09/30/2019, did you work for any other employers not listed above? ☐ Yes ☐ No

2. \*From 07/01/2018 to today, which employer did you work for the longest?

2a. How long did you work for that employer?

Years:

Months:

2b. Select the industry that best describes this employer.

Private Employer

Select Add Business Type

Add Business Type

2c. What type of business did that employer operate? (For example: retail furniture sales, legal services, software manufacturing, road construction, etc.)

Select Add Work Type button

Add Work Type

2d. What kind of work did you do for that employer?

Previous

Save as Draft

Cancel

Next





# SELECT “SERVICES” FROM BUSINESS CATEGORY LIST AND CLICK SAVE.

➔ Employer Business Type

General Information   Last Employer Information   **3 Employment History**   4 Additional Information   5 Summary   6 Confirmation

Select the business category operated by the employer you worked for the longest in the past 18 months.  
Once you choose the business type select Save.

\*Indicates required field

\*Business Category: ?

Previous   Save

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-Select One-  
-Select One-  
CULTURE, FORESTRY, & FISHING  
MINING  
CONSTRUCTION  
MANUFACTURING  
TRANS. COMM, GAS ELECTRIC & SANITARY SERVICES  
WHOLESALE TRADE  
RETAIL TRADE  
FINANCE, INSURANCE, & REAL ESTATE  
**SERVICES**  
PUBLIC ADMINISTRATION  
NONCLASSIFIED ESTABLISHMENTS




NEXT SELECT  
“**MOTION  
PICTURES**” IN THE  
CATEGORY  
RESULTS, THEN  
CLICK SAVE.



Select the business category operated by the employer you worked for the longest in the past 18 months.

Once you choose the business type select Save.

\*Indicates required field

\*Business Category:  SERVICES



### Category Results

Select	Business Type
<input type="radio"/>	Amusement & Recreation, Except Motion Pictures
<input type="radio"/>	Automotive Repair & Parking
<input type="radio"/>	Business
<input type="radio"/>	Education
<input type="radio"/>	Engineering, Accounting, Research, Management & Related Services.
<input type="radio"/>	Health
<input type="radio"/>	Hotels, Rooming Houses, Camps & Other Lodging Places
<input type="radio"/>	Legal
<input type="radio"/>	Membership Organization
<input type="radio"/>	Misc.Repair
<input checked="" type="radio"/>	Motion Pictures
<input type="radio"/>	Museums, Art Galleries, Botanical & Zoological Gardens
<input type="radio"/>	Personal Services Laundry & Cleaning, Beauty & Barber Shops, Etc.
<input type="radio"/>	Private Households
<input type="radio"/>	Services Not Elsewhere Classified
<input type="radio"/>	Social services

Previous

Save



YOU WILL AUTOMATICALLY RETURN TO THE EMPLOYMENT HISTORY PAGE UPON CLICKING SAVE. SELECT “**ADD WORK TYPE**” NEXT.

**Employment History**

1. \*From 07/01/2018 to 09/30/2019, did you work for any other employers not listed above?

☐ Yes ☐ No

2. \*From 07/01/2018 to today, which employer did you work for the longest?

2a. How long did you work for that employer?

Years:

Months:

2b. Select the industry that best describes this employer.

Private Employer

Motion Pictures

Select Add Work Type button

2c. What type of business did that employer operate? (For example: retail furniture sales, legal services, software manufacturing, road construction, etc.)

Add Business Type

Add Work Type

2d. What kind of work did you do for that employer?

Previous

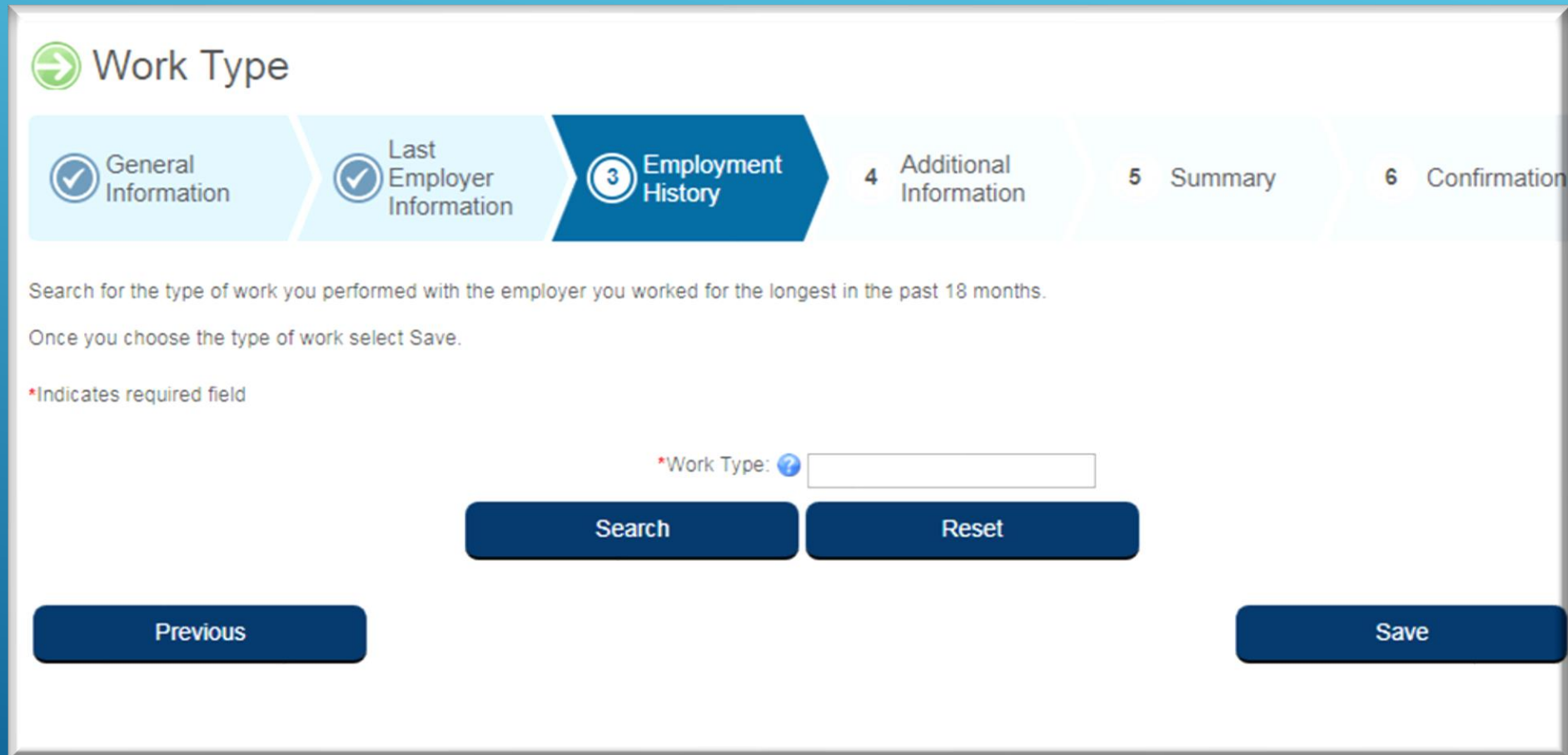
Save as Draft

Cancel

Next



YOU WILL NEXT BE ASKED FOR YOUR **WORK TYPE/JOB CLASSIFICATION**. THE SCREEN WILL LOOK LIKE THE IMAGE BELOW.



The screenshot shows a web application interface for selecting a work type. At the top, there is a green arrow icon followed by the text 'Work Type'. Below this is a horizontal navigation bar with six steps: 'General Information' (with a checkmark icon), 'Last Employer Information' (with a checkmark icon), '3 Employment History' (with a circled number 3 and highlighted in dark blue), '4 Additional Information', '5 Summary', and '6 Confirmation'. Below the navigation bar, there is instructional text: 'Search for the type of work you performed with the employer you worked for the longest in the past 18 months. Once you choose the type of work select Save.' Below this is a red asterisk followed by the text '\*Indicates required field'. In the center, there is a label '\*Work Type:' followed by a blue question mark icon and a text input field. Below the input field are two dark blue buttons: 'Search' and 'Reset'. At the bottom left is a dark blue button labeled 'Previous', and at the bottom right is a dark blue button labeled 'Save'.

Work Type

General Information Last Employer Information 3 Employment History 4 Additional Information 5 Summary 6 Confirmation

Search for the type of work you performed with the employer you worked for the longest in the past 18 months.  
Once you choose the type of work select Save.

\*Indicates required field

\*Work Type: ?

Search Reset

Previous Save



LOCAL 695 JOB TITLE/CLASSIFICATION	TYPE THIS TEXT IN THE WORK FIELD SECTION ON THE ONLINE APPLICATION	SELECT FROM THE SEARCH RESULTS SECTION
Production Sound/Video & Projection Engineers, IATSE Local 695		
Production Sound Mixer	Sound Mixer	SOUND MIXER
Supervising Engineer	Engineer	ENGINEER OF SYSTEM DEVELOPMENT
Operative Supervisor	Operative Supervisor	OPERATIVE SUPERVISOR
Video Engineer	Video Engineer	VIDEO ENGINEER
Video Playback	Playback Operator	PLAYBACK OPERATOR
Maintenance Technician	Technical	TECHNICAL-MAINTENANCE TECHNICIAN
Service Recorder	Recordings Studio Set-up Worker	RECORDING STUDIO SET-UP WORKER
TV Engineer	TV & VCR Technician	TV & VCR TECHNICIAN
Video Assist	Playback Operator	PLAYBACK OPERATOR
Utility Sound Technician	Sound Technician	SOUND TECHNICIAN
Microphone Boom Operator	Microphone-Boom Operator	MICROPHONE-BOOM OPERATOR
Sound/Video Service Person	Audiovisual	AUDIOVISUAL TECHNICIAN
Sound Trainee	Sound Technician	SOUND TECHNICIAN
Projectionists	Projectionist	PROJECTIONIST (any industry)
Audio Mixer (A-1 classification)	Sound Mixer	SOUND MIXER
Audio Utility (A-2 classification)	Audio Technician	AUDIO TECHNICIAN

**YOU WILL THEN TYPE IN YOUR  
JOB TITLE/CLASSIFICATION.**

**TO THE LEFT ARE THE JOB  
TITLES FOR LOCAL 695.**  
(TYPE THE TEXT FROM  
COLUMN 2 INTO THE WORK  
FIELD SECTION ON THE  
ONLINE APPLICATION).

\*If you can not find your job title, please select closest match. This information is used for statistical reasoning and does NOT affect eligibility to collect Unemployment benefits.

**EXAMPLE:** IF YOUR JOB TITLE WITH **LOCAL 695** IS **SOUND TRAINEE**, TYPE "**SOUND TECHNICIAN**" INTO THE WORK TYPE FIELD, THEN CLICK THE SEARCH BUTTON.

NEXT SELECT "**SOUND TECHNICIAN**" (FOUND IN COLUMN 3 ON PREVIOUS SLIDE), THEN CLICK SAVE.

Search for the type of work you performed with the employer you worked for the longest in the past 18 months.  
Once you choose the type of work select Save.

\*Indicates required field

\*Work Type:

**Search Results**

Select	Work Type	Description
<input type="radio"/>	ELECTRONIC-SOUND TECHNICIAN	ALL OTHER COMMUNICATIONS EQUIPMENT MECHANICS, INSTALLERS, AND REPAIRERS
<input checked="" type="radio"/>	SOUND TECHNICIAN	ALL OTHER COMMUNICATIONS EQUIPMENT MECHANICS, INSTALLERS, AND REPAIRERS
<input type="radio"/>	SUPERV, SOUND TECHNICIAN	FIRST-LINE SUPERVISORS AND MANAGERS/SUPERVISORS - MECHANICS, INSTALLERS, AND REPAIRERS



ONCE YOU HAVE  
COMPLETED THE  
EMPLOYMENT HISTORY  
SECTION, CLICK NEXT  
AND **COMPLETE THE  
ONLINE APPLICATION.**

**Employment History**

1. From 07/01/2018 to 09/30/2019, did you work for any other employers not listed above? ☐ Yes ☐ No

2. From 07/01/2018 to today, which employer did you work for the longest?

2a. How long did you work for that employer?

Years:   
Months:

2b. Select the industry that best describes this employer.

2c. What type of business did that employer operate? (For example: retail furniture sales, legal services, software manufacturing, road construction, etc.)  **Add Business Type**

2d. What kind of work did you do for that employer?  **Add Work Type**

**Previous** **Save as Draft** **Cancel** **Next**

\*Please be sure ALL required fields are filled out.



FOR ADDITIONAL QUESTIONS REGARDING  
UNEMPLOYMENT INSURANCE CLAIMS,  
CONTACT

